

# 01 APPLICATION

COMPLETE YOUR APPLICATION. MAKE SURE YOU UPLOAD ALL THE REQUIREMENTS FOR THE EXAM. YOU CAN PAY THE FEE ONCE YOU HAVE MET THE REQUIREMENTS.



# 02 CLEARANCE

ONCE YOUR PAYMENT HAS BEEN POSTED, WE WILL REVIEW YOUR APPLICATION. IF THERE ARE NO ISSUES, YOU WILL BE CLEARED TO TAKE YOUR EXAM.



# 03 SCHEDULE

ONCE YOU HAVE BEEN CLEARED, YOU WILL RECEIVE INSTRUCTIONS FOR SCHEDULING YOUR EXAM. YOU CAN SELECT A TESTING CENTER OR ONLINE PROCTORING.



# 04 EXAM

ON THE DAY OF YOUR EXAM, BE SURE TO FOLLOW THE SPECIFIC INSTRUCTIONS FOR YOUR SELECTED EXAM TYPE (TESTING CENTER OR OLP).



# 05 RESULTS

YOU WILL RECEIVE YOUR EXAM RESULTS VIA EMAIL BASED ON THE AACE EXPECTED RESULTS CALENDAR. IF YOU PASS, YOU WILL BE ABLE TO DOWNLOAD YOUR CERTIFICATE FROM YOUR PROFILE. IF YOU FAIL, YOU MAY HAVE A CHANCE TO RESIT AT A REDUCED FEE.

