

EXAM GRADING CYCLE

Exams Must be Completed

Exams must be completed the **DAY BEFORE** the grading cycle starts to be included.*

14th*

15th*

15th - 5th

5th

Memos & Essays Graded

The grading process takes approximately 2-3 weeks.

Grading Cycle Begins

On the 15th of the month or the nearest weekday.*

Results Emailed

Exam results are entered into the system and emailed to you around the 5th of the month following the start of the exam cycle. This is an approximate date and results will be emailed sooner if available.

** If the 15th falls on a Saturday or Sunday, the grading cycle begins on the closest weekday. Be sure to check your calendar to see when the 15th falls before scheduling your exam to ensure you receive your results when you want them.*