

AACE
INTERNATIONAL
**RECOMMENDED
PRACTICE**

89R-16

**MANAGEMENT SUMMARY
SCHEDULE**

SAMPLE

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AACE International Recommended Practice No. 89R-16

MANAGEMENT SUMMARY SCHEDULE
TCM Framework: 7.2 – Schedule Planning and Development

Rev. October 18, 2017

Note: As AACE International Recommended Practices evolve over time, please refer to web.aacei.org for the latest revisions.

Contributors:

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PURPOSE

This recommended practice (RP) characterizes management summary schedules, describing their intended use, and identifies considerations for development and updating these summary schedules. It also addresses roles and responsibilities relating to, and considerations in, communicating management summary schedules to ensure these schedules are used as effective planning, scheduling, and control tools in projects. This RP for management summary schedules is intended to be a guideline, not a standard.

INTRODUCTION

A project controls plan describes “specific processes, procedures, tools and systems that guide and support effective project control”.^[1] The project controls plan prepared for the project should be relied upon as a reference for specifications and requirements of management summary schedules. The project controls plan should characterize the management summary schedule; and specify its structure, content, update and communication requirements, and roles and responsibilities of project participants. (The term *project* as used in this RP may be used interchangeably with *project, program, or portfolio*.)

RECOMMENDED PRACTICE

AACE International® recognizes *management summary* as one of the three main levels of project scheduling and defines management summary schedules as follows:

Management Summary Schedule (Level 1 Schedule) – The level of schedule containing the least amount of detail, typically including major functions, milestone objectives, master schedules, and